College Visit Permission Form

The top portion of this form must be completed and signed by the College & Career Counselor at least 24 hours before leaving for the college/university visit. Each visit must include official contact with a school representative and official documentation must be provided in order for absences to be excused. Students are permitted 3 excused days per year. Additional days may be granted upon parental request.

Student Name (Please print):	Grade:
Name & Location of College/University:	
Student Signature:	
Parent Signature:	
Visit will include (Please check all that apply):	
Information Session Class Attendance Interview	
Campus Tour Athletic Appointment Overnight Stay	
Other:	
Dates of Absence:	
College & Career Counselor Signature:	
Visit Verification	
Please have a representative from the college/university sign below. Collect any documentation from the college/university verifying your visit. Turn in both into the College & Career Counselor upon your return.	
School Representative Name & Signature:	Date: